

Charlene D. Orchard

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Education

- Ph.D. University of Utah, Political Science, *expected 2015*
Major Field: Public Administration, Nonprofit Sector
Minor Field: American Government
- M.P.A. University of Utah, Master of Public Administration Program, 2009
Concentration: Nonprofit Sector & Organizations
- B.A. University of California, Irvine, English
- B.A. University of California, Irvine, Philosophy

Research and Teaching Interests

Research Interests: Public Policy and the Nonprofit Sector, Civic Engagement, Civil Society, Philanthropy, Professionalization of the Nonprofit Sector

Teaching Interests: American Government, Nonprofit Sector, Civil Society, Public Policy, Administrative Theory, Ethics

Research Experience

- 2013-2014 Civic Education Research Workshop, Research Assistant for Prof. Patricia Bromley and Participant. University of Utah, Political Science.
- 2013-2014 Research Assistant for Dr. Nancy Basinger. Collect and review literature on community engaged learning (CEL), faculty development, nonprofit capacity, and community partnerships. Conduct and report on participant observation of CEL classes. Develop support materials for CEL faculty. Improve training program for CEL teaching assistants. University of Utah, Lowell Bennion Community Service Center, Community Engaged Learning.
- 2013, Spring Research Assistant for Prof. Thad Hall. Compiled a profile of Senator Charles Grassley, focusing on his position as Chair of the Senate Finance Committee and the investigation of six megachurches. University of Utah, Political Science.
- 2012, Summer Research Assistant for Prof. Patricia Bromley. Collected and cleaned state-level data on nonprofit organizations and statewide associations of nonprofit organizations. Analyzed data using Stata. University of Utah, Political Science and Master of Public Administration Program.
- 2011-2012 Research Assistant for Prof. Matthew Burbank and Prof. Daniel Levin. Collected and cleaned precinct-level 2004, 2007, and 2008 election data for all Utah counties. Compiled information from counties on precinct boundary changes for those years. University of Utah, Political Science.

- 2011, Summer Research Assistant for Prof. James J. Gosling. Updated data, provided research support, and assisted with writing sections for new edition of *Politics and Policy in the American States and Communities* (published by Longman, Pearson Education). University of Utah, Political Science.
- 2011, Fall Research Assistant for Prof. James J. Gosling. Updated data provided research support for new edition of *Economics, Politics, and American Public Policy* (published by M.E. Sharpe). University of Utah, Political Science.

Teaching Experience

- 2014, Summer Public Administration online to 40 students. University of Utah, Political Science Department.
- American Government – a short course for students entering the Masters of Public Administration program. 28 students. University of Utah.
- 2014, Spring Co-taught with Dr. Nancy Basinger class of 25 students on the Nonprofit Sector and NGOs. University of Utah, Master of Public Administration Program.
- 2013, Fall Taught section on the nonprofit sector as a guest in Prof. Steve Ott's Capstone in Public Administration class of 25 students. University of Utah, Master of Public Administration Program.
- 2013-214 Provided training and support for Community Engaged Learning Teaching Assistants working across the University. University of Utah, Lowell Bennion Community Service Center, Community Engaged Learning.
- 2013, Summer Developed syllabus and taught Introduction to Public Administration online to 30 students. University of Utah, Political Science Department.
- 2013, Spring Co-taught with Prof. Lina Svedin: Capstone in Public Administration. Shared responsibility for lectures, case study evaluations, and coordination of group assignments for 30 students. University of Utah, Executive Master of Public Administration Program for Hainan Province, China, Administrators.
- 2012-2013 Teaching Assistant for Administrative Theory with Prof. Rick Green and Research Design with Prof. Chris Simon. Shared responsibility for grading and lectures for 27 MPA students. University of Utah, Executive Master of Public Administration Program.
- 2012, Spring Co-taught with Prof. J. Steven Ott: Nonprofit Sector and NGOs. Shared responsibility for grading, lectures, and community service-learning projects for 30 graduate students. University of Utah, Executive Master of Public Administration Program for Hainan Province, China, Administrators.
- 2011, Fall University of Utah, Master of Public Administration Program.
Guest Lecturer for Prof. Patricia Bromley's course, Research Design.

“Research Ethics”

- 2011, Spring University of Utah, Political Science. Teaching Assistant, U.S. National Government, for Prof. Hrebener. Assisted with grading and gave lectures in class of 114 undergraduate students.
- 2010, Fall University of Utah, Political Science. Teaching Assistant, Introduction to International Relations, for Prof. Lobell. Assisted with grading in class of 92 undergraduate students.
- 2010, Fall University of Utah, Master of Public Administration Program
2011, Spring Guest Lecturer for Prof. J. Steven Ott’s course, Nonprofit/Nongovernmental Organizations. “Civil Society”
- 2010, Summer University of Utah, Master of Public Administration Program
Teaching Assistant, Nonprofit/Nongovernmental Organizations, for Prof. J. Steven Ott. Assisted with grading, gave lectures, and supervised community service-learning projects for 30 graduate students.
- 2009, Summer University of Utah, Executive MPA Program for Hainan Province, China, Administrators. Teaching Assistant, Nonprofit/Nongovernmental Organizations, for Prof. J. Steven Ott. Assisted with grading and gave several lectures. Provided 30 graduate students with assistance and feedback on journal and paper assignments.

Publications

Book Review

Review of Mark H. Moore, *Recognizing Public Value* (Cambridge: Harvard University Press, 2013), in *Public Integrity*, 15(4), 426-428.

Work in Progress

Bromley, Patricia and Charlene Orchard. 2014. “Managed Morality: The Rise of Codes of Conduct in the U.S. Nonprofit Associations.” Under review with *Nonprofit and Voluntary Sector Quarterly*.

Conference Papers and Presentations

- 2014 “Is Duty a Four-Letter Word? A Long View of Citizenship Norms in the U.S.,” Political Research Colloquium, Political Science Department, University of Utah.
- 2013 “What Higher Education Needs to Know About Nonprofits,” National Association of Student Personnel Administrators, October 2013, Charlene D. Orchard, with Melissa Yack Hall and Nancy Winemiller Basigner
- “Congressional Oversight of the Nonprofit Sector: Senator Grassley’s Review of

Six Tax-Exempt Ministries,” Western Political Science Association, Hollywood, California, March 2013.

2012 “Managed Morality: The Rise of Professional Codes of Conduct in the U.S. Nonprofit Sector.” Creating Public Value in a Multi-Sector, Shared-Power World, Minneapolis, MN, September 2012. With Patricia Bromley.

“Looking at Past Path Breaking Work in Light of Current Institutional Review Board Practices and Considering What Might Be Lost.” Western Political Science Association, Portland, Oregon, March 2012.

Related Experience

2009-2010 Program and Fundraising Specialist, Regence Caring Foundation for Children
Wrote, compiled and submitted funding proposals to foundation, corporate, and government organizations. Researched new funding sources.

2009-2011 Management Analyst, Salt Lake County, Sanitation Division
Evaluated and reported on customer satisfaction with the County’s sanitation services through information gathering, and data analysis. Evaluated employee satisfaction through focus groups, surveys, and data analysis. Analyzed work processes and work flow to determine areas where improvements in efficiency can be made and researched solutions.

2006-2009 Director, Volunteer Services, Volunteers of America, Utah
Developed financial and community resources to support the senior corps and community volunteer and in-kind donation programs through grant writing and reporting, developing corporate sponsorships, and forming partnerships with community organizations and government agencies. Increased public awareness of Volunteers of America, Utah in Salt Lake, Davis, Tooele, Carbon, Emery, Grand and San Juan Counties through interactions with volunteers, donors, government agencies, churches, civic and social organizations, and individuals. Responsible for coordinating and overseeing the recruitment, orientation, placement, evaluation and ongoing training of senior corps and community volunteers. Provided supervision, training and support for program coordinators.

2005-2006 Foundation & Corporate Relations Coordinator, Children’s Museum of Utah
Developed financial and community resources to support the senior corps and community volunteer and in-kind donation programs through grant writing and reporting, developing corporate sponsorships, and forming partnerships with community organizations and government agencies. Increased public awareness of Volunteers of America, Utah in Salt Lake, Davis, Tooele, Carbon, Emery, Grand and San Juan Counties through interactions with volunteers, donors, government agencies, churches, civic and social organizations, and individuals. Responsible for coordinating and overseeing the recruitment, orientation, placement, evaluation and ongoing training of senior corps and community volunteers. Provided supervision, training and support for program coordinators.

1999-2005 Assistant Manager, Technical Writer, Fraud Investigator, AT&T
Provided written documentation of new or updated procedures and/or methods used by fraud investigators. Wrote manual for using computerized monitoring systems. Investigated cases of telecommunications fraud occurring on AT&T's network. Served as Fraud Team Leader and Assistant Manager dealing with customer issues.

1995-1998 Director, Project Management, Perken Elmer, AgGen (formerly Linkage

Genetics, Inc.)

Planned and developed management system for genetic analysis projects. Oversaw the hiring, management, and review of laboratory technicians and developed management team to assist.

Professional Memberships and Service

Memberships

2011 to present Association for Research on Nonprofit Organizations and Voluntary Associations (ARNOVA)
American Political Science Association
Western Political Science Association

Service

2011 to present Member of the Graduate Student Advisory Committee for the Political Science Department, University of Utah.

Honors & Awards

Pi Alpha Alpha Honor Society

The Honor Society of Phi Kappa Phi

2012 ARNOVA Grant Recipient and Travel Scholarship Recipient (Association for Research on Nonprofit Organizations and Voluntary Associations)

2010-2011 Todd Mitchell Memorial Award for Best Teaching Assistant, Department of Political Science, University of Utah.

Community Service

Volunteer with the English Skills Learning Center in Salt Lake City, Utah, and the Katog Choling Buddhist Sanga in Utah.

Served on the boards of Ten Thousand Villages, Utah Human Rights Coalition, Utah Progressive Network, TheatreWorks West, People with AIDS Coalition of Utah, ACLU of Utah, ACLU National, Utah Stonewall Center

Founding member of the Utah Progressive Network, the Utah Human Rights Coalition, and the Utah Stonewall Center.

Have volunteered with Guadalupe Schools, KRCL Community Radio, Red Butte Gardens, First Unitarian Church.

Served as U.S. Peace Corps Volunteer for 3 Years in Apia, Western Samoa.

References

Available upon request.