APPLICATION CHECKLIST FOR THE GRADUATE PROGRAM
University of Utah – Political Science Department

**Application Deadline:**

**U.S. Applicants**

Fall Semester **December 15**
Submit online application, transcripts, and application fee at
www.poli-sci.utah.edu, ApplyYourself

**January 15**
GRE scores, 3 letters of recommendation, letter of intent, writing sample
due to Political Science Department

**International Applicants**

Fall Semester **November 15**
Submit online application, transcripts, TOEFL, and fee at
www.poli-sci.utah.edu, ApplyYourself.

**January 15**
GRE scores, 3 letters of recommendation, letter of intent, writing sample
due to Political Science Department

For those applicants that are admitted, you will be required to provide a copy of official transcripts from all previous schools attended. Official transcripts must be mailed directly from your previous school to:

University of Utah
Admissions Office
201 S 1460 E Rm 250 S SSB
Salt Lake City, UT 84112

**Application Packet Checklist:**

- Complete GRE test, test should be taken at least one month before due date.
- Complete online application ApplyYourself at www.poli-sci.utah.edu, submit application fees, and transcripts
- Send all supporting documents to the Political Science Department or download materials to the online application:
  - Writing sample representing the applicant’s highest quality of work
  - Letter of Intent, approximately 500 words in which applicants state their primary area of interest within political science and their career objectives.
  - Three letters of Recommendation, from individuals qualified to evaluate the applicant’s academic potential.
  - Application for Financial Aid
  - Resume
- Send to:
  Department of Political Science Department
  Graduate Coordinator
  Department of Political Science
  260 S. Central Campus Drive, Room 252
  Salt Lake City, UT 84112-9152
  Phone: 801.581.8608
Before the application deadline contact the Graduate Program Coordinator to verify the following materials have been received:

- Letters of recommendation received by department
- Letter of Intent, writing sample received by department
- GRE received by department
- Financial Aid application (if applicable)
- Resume

Letters of Recommendation Requested From:

______________________________
Name

______________________________
Name

______________________________
Name

______________________________
Name